



13 September 2018

**Whipton Chapel
Pinhoe Road
Exeter**

Dear Parents,

We hope you have all had a good summer holiday. I am writing to let you know that we will be starting the clubs again next week. Below is some information about each club and some changes that we are making to bus service that we offer. Please note you will need to complete a new emergency contact and consent form to ensure we have up-to-date contact information for your child.

Wednesday Club

The Wednesday club will be restarting next Wednesday 19th September 2018. The club is run as usual from 7pm – 8pm and this year is for children from Reception to Year 5. If your child is now in Year 6 or above they will need to attend the Friday club.

Parent drop off times can start from 6.45pm, you will need to register your child before leaving. Collection time is 8pm and again you will need to sign your child out before taking them home.

If you would like to use the bus collection and drop off service then you will need to let us know. The buses start collecting children from 6.15pm. Please see the information below about the bus service where we are making some changes this year to how this operates.

Friday Club

The Friday club is for those in Year 6 to Year 13 and will be restarting on Friday 21st September. The club will be run as usual from 7.30 – 9pm.

Children can start arriving from 7.15pm and if you would like to use the bus collection and drop off service then you will need to let us know. The buses start collecting children from 6.45pm. Please see the information below about the bus service where we are making some changes this year to how this operates.

We run a tuck shop selling drinks, sweets and chocolate. If your child would like to buy some tuck then please send them with no more than £2. There will be no eating or drinking anything bought from the tuck shop on the bus.

Bus Service

If you wish us to collect and drop your child home for either the Wednesday or Friday clubs then you need to apply for and book this service. We only have a short amount of time before and after each club and so places will be limited this year based on a where people live. If you apply for this service and we confirm that there is space for your child on one of the busses, you will also now need to let us know each week if your child is coming and needs collecting. Please can you do this through a private message via our Facebook page. If we do not hear from you then we will not come and collect your child.

Can you please ensure that your child is ready for collection when we do arrive as we have found that often children are still eating their tea, do not have their

shoes or coats on and as a result we can wait outside for several minutes. Over a bus journey this can add lots of wasted time.

We offer this bus service free of charge and hope that you find it beneficial.

Contact and Consent Forms

If you would like your child to attend one of these clubs again this year, please could you fill in the Emergency Contact and Consent form with all your child's details so that we have up to date information. **Even if you have completed one before please can you complete another for this new school year to ensure we have your latest contact information. No child will be able to attend the clubs without a completed form.**

If you wish to use the bus service outlined above, please complete the section applying for the bus service and giving your consent.

Contact

Whipton Chapel has a Facebook page where we will keep you up to date with any information. Please can you check it regularly as we use it as a way of communicating with you about upcoming events, pictures of what the children are doing. We also use it to notify parents if we unfortunately are unable to run the club. We also have a new web site www.whiptonchapel.org where you will find information about the Church and its services and activities.

Safeguarding

Whipton Chapel has a Safeguarding Policy to ensure that we have good processes in place for to protect children and to ensure that all leaders are safely recruited and checked. This policy is reviewed each year and will be published to the web site. All leaders have regular training in child protection to ensure that they are following all the latest guidelines and statutory requirements. The designated safeguarding lead is Jonathan Bishop and there are two deputy Safeguarding leads; Jade Kimber and Michael Kimber.

Please ensure your child is wearing appropriate footwear for playing games at the clubs.

Below is the list of the youth leaders that you may see on the busses or at either the Wednesday and Friday clubs.

We look forward to seeing you all next week. Please remember to fill in your forms and let us know if you would like to book onto our bus collection service. If you have any questions then please contact us via our Facebook page or by texting Emma 07545455904. We will always try to get back to you as soon as we can.

From all the Youth Group leaders at Whipton Chapel.



Jonathan Bishop



Jane Bishop



Adrian Webb



Jade Kimber



Emma Kimber



Michael Kimber



David Buckeridge



Rob Lewarne



Chris Lewarne



Joel Webb



Jared Webb



Nikki Bates



Jess Seviour



Aimee Ralls



Josh Webb